EÖTVÖS LORÁND TUDOMÁNYEGYETEM
TERMÉSZETTUDOMÁNYI KAR
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ONE-TIME SUPPORT FOR PARTICIPATION IN STUDY COMPETITIONS AND CONFERENCES 2026/2027 ACADEMIC YEAR FALL SEMESTER

The Scholarship Committee (hereinafter: TTK KÖB) of the Faculty of Science of Eötvös Loránd University (hereinafter: ELTE) announces an application for an **one-time scholarship to support participation in academic competitions and conferences** for the autumn semester of the 2026/2027 academic year, based on Section 96 (6) and Section 102 of the ELTE Student Requirements System (hereinafter: HKR), taking into account Section 558 (2) of the HKR.

1. **Purpose of the application:**

Supporting students of the Faculty of Natural Sciences (hereinafter: the Faculty) who, in addition to their studies, participate in scientific conferences, academic competitions, or summer/winter/spring/autumn schools.

2. **The range of students who can apply:**

Students who are enrolled in full-time studies, have an active student status, and are continuing their studies at the Faculty can apply for the scholarship specified in the announcement

- in a bachelor's or master's degree program, or
- in undivided training, or
- in doctoral training.

We cannot provide scholarships to students with guest student status!

3. **Place and time of application:**

Applications can be submitted in the Neptun – Administration menu – Requests menu item.

Application period: November 26, 2026 8:00 AM – December 4, 2026 4:00 PM

Deadline for making up the shortfall: December 12, 2026, 4:00 PM!

General rules and information on compensation for deficiencies:

After submitting the application, it is possible to correct deficiencies throughout the application and correction period, as soon as the student has received their application back for correction. Applications returned for correction can be corrected by clicking on the + sign next to the application in the Neptun – Administration menu – Applications menu item – Submitted applications tab, using the Correction command. Here, the applicant can see what inappropriate, missing documents and data need to be corrected.

It is only possible to make up for a deficiency once. If the student has finalized his/her application and returned it for correction, the Committee will assess the application based on its content.

Failure to meet the deadline will result in forfeiture of rights!

4. **Additional conditions and methods of applying:**

Only amounts already paid can be refunded by attaching a copy of the original invoice in your own name proving the payment – we cannot transfer funding in advance!

If the amount paid applies to more than one person, the invoice does not have to be in the applicant's name, but in this case, either the invoice should indicate the amount of the part that applies to him (e.g. registration fee), or the person in whose name the invoice was issued (e.g. shared accommodation) must declare this.

The event applied for had to take place between 2026. 05. 01. 8:00 and 2026. 12. 04. 16:00!

If the applicant was awarded a grant by the TTK KÖB in connection with a given event in the previous semester, then further partial funding for the same event cannot be requested!

If the student applied for a call for applications announced by ELTE, in this case the Committee will accept the invoice for the University (not in the student's own name). If the student has been awarded a grant, the Committee may only award a grant by taking into account the partial grant.

If the payment was not made in HUF, the current exchange rate at the time of payment must also be attached!

You can only apply for items for which the applicant has not received full funding from another source. Proof of this is mandatory! Proof must be provided with a written statement from the supervisor. If the applicant student does not yet have a supervisor, a written statement from the head of department is required. In the case of previous or parallel funding, please indicate what and how much funding the applicant received from other sources!

Students who have received a scholarship for "active participation in domestic and international online or in-person academic competitions, conferences and workshops or for short research trips" announced by the ELTE Talent Development Council may NOT apply for the same costs at the Faculty!

Group applications cannot be submitted!*

A person can submit one individual application during the application period, but this can also apply to several events that comply with the application notice! In the case of multiple applications by one person, the Committee will consider the most recent application material submitted last, and will reject earlier ones!

You can only apply for a refund of petrol costs against a travel plan with a map showing the distance travelled, a technical document containing the vehicle's consumption, and a copy of the original invoice for the petrol costs issued to your name (if the document confirming the amount paid is for more than one person, the student should indicate the share that is due to him/her). We also request official confirmation (from the supervisor, head of the association, etc.) of the justification for the use of the vehicle.

Eligible events:

- ***scientific conference***
- ***spring/summer/autumn/winter school***
- ***academic competition in which the applicant actively participates (the applicant himself/herself is a competitor)***

You can only apply for the following costs:

- ***participation/registration fee, abstract submission fee***
- ***poster printing fee***
- ***accommodation costs (for the duration of the event)***
- ***travel costs***

5. **Amount of the award:**

The amount payable per semester per person cannot exceed 100% of the student norm (166,660 HUF) and the maximum amount applied for per person is 80%. If 80% of the verified item to be supported exceeds 166,660 HUF, in that case the Committee will maximize the amount of support at 166,660 HUF.

We would like to draw the attention of the applying students to the fact that the amount of the amounts that can be awarded is determined by the applications received during the application period! If the payment exceeds the amount that can be used for a given purpose from the ISZTK budget, the Faculty Scholarship Committee will reduce the grant by such a percentage/range that it remains within the usable budget!

Please round the bid amounts to the nearest 100 HUF.

6. **Result of the application:**

The student will be notified of the results of the evaluated applications in a personal message in Neptun.

The members of the TTK KÖB and the persons they appoint are authorized to handle and process the personal data provided during the application. This data will be used exclusively for the evaluation of the submitted application and for the performance of related tasks. The handling and processing of personal data is carried out in accordance with the regulations in force. In relation to the handling and protection of personal data, the applicant may contact the National Authority for Data Protection and Freedom of Information or seek legal redress in court.

7. **Remedies procedure:**

An appeal against the decision can be filed within 15 days of the notification (from becoming aware of it), which must be sent to the e-mail address hjb@kancellaria.elte.hu, with the indication "For the Student Redress Committee". The activities of the Student Redress Committee exclusively cover the remedying of legal violations affecting students and decisions contrary to university regulations. As a body acting at second instance, the Student Redress Committee cannot exercise fairness and does not decide on fairness requests. The mandatory content elements of the appeal are: the student's name, Neptun code, address, e-mail address, name of the constituent faculty, and the identifier of the decision against which the student wishes to appeal. The appeal must indicate which provision and which part of the first-instance decision the student objects to. From now on, a precise request must be submitted regarding the extent to which the Committee should change the contested provision or part of the firstinstance decision and for what reason. The Student Appeals Committee will communicate its decision to the student through the Neptun Unified Study System, and its decision can be accessed under the Official Entries tab in the Studies menu – Progress menu.

The resolution containing the decision of the TTK KÖB can be found in Neptun, in the application submitted by the student, after being notified of the results of the application.

8. **Bank Transfer:**

The awarded grant can only be paid if the applicant's bank account number, tax identification number and place of residence (in Neptun: permanent address) are listed in Neptun. In the absence of any of these data, payment is not possible. If the applicant does not record or correct the data required for payment in Neptun by the third payment attempt, he/she will lose his/her entitlement to the awarded scholarship.

9. **Further important information about the relevant documents:**

TTK KÖB only accepts electronic documents in PDF, JPG, JPEG and PNG formats, so e.g. documents with .doc, .docx extensions are NOT accepted.

Documents to be validated with a signature and seal can only be accepted if the signature and seal certifying authenticity are on the document, and this is clearly visible and legible on the electronic document. Multi-page documents are only valid if all pages are uploaded.

For documents not in Hungarian, it is necessary to upload your own translation/content extract in Hungarian (except for documents in English)!

The size of the uploaded documents may not exceed 2 MB each.

We would like to draw the attention of all applicants to the fact that providing false information may result in disciplinary and/or criminal proceedings being initiated by the faculty.**!**

For other information and questions about the applications, you can write to palyazati@ttkhok.elte.hu or visit the Northern Student Office in person.

*: Except for those students participating in non-TTK full-time teacher training who are completing one of their majors at TTK, if they have completed activities that meet the rest of the announcement. The group application is still acceptable for these students. In such cases, please contact the teacher training specialist coordinator at tanarszk@ttkhok.elte.hu!