

ONE-TIME SCHOLARSHIP FOR ACTIVITY IN PUBLIC LIFE
2023/2024 ACADEMIC YEAR SPRING SEMESTER

The Scholarship Committee of the Faculty of Sciences (hereinafter: TTK KÖB) of Eötvös Loránd University (hereinafter: ELTE) announces call for application for a one-time scholarship for activity in public life for the spring semester of the academic year 2023/2024 on the basis of § 96 (6), § 106 and § 563 of the ELTE Student Requirements Regulations (hereinafter: HKR), taking into account § 558 (2) of the HKR.

Purpose of the application:

To support students of the Faculty of Natural Sciences (hereinafter referred to as the Faculty) who have carried out public activities at the Faculty that go beyond their curricular requirements up to one semester prior to the submission of the application. The primary objective is to support one-time public activities in the Student Council of the Faculty, with particular emphasis on supporting the editors of the Faculty magazine and the judges of the various scholarship applications.

The students who can apply are:

Students who are **enrolled full-time**, have an **active student status** and are studying at the Faculty

- **in a full-time undergraduate or master's degree programme**
- **a combined degree programme**
- **doctoral studies.**

Place and date of application:

Applications can be submitted in Neptun - Administration menu - Requests.

Application period: 29 April 2024 8:00 - 8 May 2024 20:00

Period of corrections: 29 April 2024 8:00 - 15 May 2024 20:00

General rules and information on correction procedure after submission

- You may make a correction in your application after you submit your application, even before the deadline for submission of applications, but no later than deadline of the correction period if you have received a notice to make corrections on your application.
- Corrections to applications returned for correction can be made by clicking on the + sign next to the application in the Submitted requests tab of the Neptun - Administration menu - Requests menu - by selecting the Correction command. Here, the applicant can see which incorrect or missing document/data need to be corrected.
- It is possible to make corrections only once. After the student has finalised the application form, the Commission will assess the application based on its final contents.

Failure to comply with the deadline will result in forfeiture of the application.

Further conditions and procedures of application:

- **Only activities carried out in the Faculty may be supported in the application.**
- **The event must take place between 05.12.2023 and 08.05.2024 at 20:00! If the applicant has been awarded a grant for the same event by TTK KÖB in the previous semester, no further partial grant for the same event may be requested.**
- **The following activities are not eligible for a public grant:**
 - activity in another faculty
 - activity in a dormitory/specialised college
 - academic activity
 - artistic activity
 - sports activities
 - previously rewarded activity.
- The application must include appropriate references (e.g. a certificate from the student organisation's management on the work carried out and the programme organised), which can be used to verify and prove the applicant's activity. The document must include the number of hours worked, except where the activity cannot be measured in hours (e.g. article in the case of a faculty magazine, number of applications evaluated by a faculty referee), and a report on the activity carried out (maximum 1 page summary).
- Applications must be for activities for which the applicant has not received full funding from other sources.
- **Group applications may NOT be submitted!**
- An individual application may be submitted by one person during the application period, but may cover more than one event as defined in the call for proposals. In the case of multiple applications from one person, the Commission will consider the most recent application submitted last and reject any previous applications.
- A maximum of 50 hours of activity per student will be considered by TTK KÖB, excluding activities that cannot be measured in hours (e.g. contributing to a faculty newspaper, preparing a memo, or honouring the consideration scholarship).
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The amount of money that can be awarded:

The amount that can be paid per person per semester cannot be more than 100% of the student's normative amount **(166660 HUF)**.

TTK KÖB will determine the amount of support for 1 hour of activity based on the applications submitted (taking into account the decision of the EHSZÖB in the case of support for faculty assessors). If the activity cannot be measured in hours, TTK KÖB will determine the amount of support specifically for the given application activity, comparing the different activities.

Please note that the amount of the award is determined by the applications received during the application period! If the payment would exceed the amount that can be used from the ISZTK budget, the Faculty Scholarship Committee will reduce the amount of the grant by a percentage/range that will remain within the available budget!

Please round the amounts applied for to the nearest 100 HUF.

The result of the application:

The student will be informed of the result of the evaluated application via a personal message in Neptun.

The personal data provided during the application process will be processed by the members of the TTK KÖB and their authorised representatives. These data will be used exclusively for the assessment of the submitted application and related tasks. Personal data will be processed in accordance with the regulations in force. In relation to the processing and protection of personal data, applicants may contact the National Authority for Data Protection and Freedom of Information or seek judicial redress.

Further important information on the relevant documents:

TTK KÖB only accepts electronic documents in **PDF, JPG, JPEG and PNG** formats, e.g. doc, docx are NOT accepted.

Documents to be validated with a signature will only be accepted if the signature certifying authenticity is on the document and is clearly visible and legible on the electronic document. Multi-page documents are only valid if all pages are uploaded.

Documents in languages other than Hungarian must be accompanied by **an own translation/content extract** in Hungarian (except for documents in English)!

The size of each individually uploaded document must not exceed 2 MB.

Please note that any false declaration of data may lead to initiation of disciplinary and/or criminal proceedings!

For further information and questions about the application process, please contact osztondij@ttkhok.elte.hu or visit the Nordic Student Office in person.

*Including students who are not enrolled in a bachelor's degree programme at the Faculty of Science but are pursuing a combined programme for teaching with one of their degree courses at the Faculty of Science, provided that they have completed the activities described in the other parts of the call for applications. In this case, only the activity carried out in the Faculty of Science will be taken into account. Group applications for these students may continue to be accepted.